



Oregon

Kate Brown, Governor

Department of Human Services

Aging and People with Disabilities

500 Summer St. NE, E-02

Salem, OR 97301

March 25, 2020

To: All Adult Day Service Providers Participating in
Oregon's Aging and People with Disabilities Program



Dear Providers:

The purpose of this letter is to confirm the information I conveyed at our teleconference on March 24th.

DHS' Aging and People with Disabilities (APD) values our Adult Day Services (ADS) providers and the role they play for communities, family members, and participants. We believe the commitment detailed in this letter will allow ADS Programs to stay solvent, promote participant wellness and maintain your valued employees.

APD expects its ADS providers will keep their staff employed during this shutdown time. ADS providers should contact their participants at least 2 times a week. Contact may be done in any form, including teleconference, telephone, email or text. This contact will ease community members from total social isolation and provide an opportunity to probe their well-being. If, during the contact, other needs are identified that can be reasonably met, we expect ADS providers to make a good faith effort to meet those needs. Such activities may include a meal delivery or assistance with community transportation. ADS providers may also assist in identifying and arranging necessary supports for the well-being of the participant.

In exchange for these services, APD agrees to reimburse ADS Programs 75% of their average total monthly revenue for a three-month period running from mid-March through mid-June. Total average revenue may be from any source other than Oregon's Developmental Disabilities program. This is NOT an agreement to reimburse costs.

We plan to issue a total of six payments over the next several months. Each payment will represent approximately 75% of a half month's revenue. Implementation instructions, including the required invoice, will be shared soon.

"Assisting People to Become Independent, Healthy and Safe"

I encourage all providers to use this time as an opportunity to tackle neglected tasks. Such tasks may include updating policy/ procedure manuals, completion of training, physical renovations, revision of adult day programming and computer system implementation. I imagine the opportunities are endless and I'm sure you know the needs better than I do. It's my hope you will all emerge better than ever once this public health emergency has passed.

The State values our relationship with you and the role you play in Oregon's long term care system. Thank you for your dedication to Oregon's vulnerable populations.

A handwritten signature in blue ink, appearing to read "Michael McCormick", with a stylized star or asterisk at the end of the signature.

Michael McCormick, Interim Director
Aging and People with Disabilities Program
Department of Human Services