



# Oregon

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**TO: Residential Care and Assisted Living Facilities**



**FROM: Safety, Oversight and Quality**

**RE: Opening of Facility Salons**

**Implementation Plan for Reopening Salons and Barber Shops in Nursing Facilities, Residential Care and Assisted Living Facilities:**

*Based on Oregon Health Authority Guidance 5/17/20*

**Background:**

Most of Oregon counties have been approved for reopening under Phase One of the state's coronavirus rules for "Reopening Oregon". Phase One allows for the reopening of personal services which includes hair salons and barber shops, a long-anticipated service for residents who live in Oregon's long-term care communities, which includes nursing facilities, residential care and assisted living facilities. Oregon counties that have been approved for Phase I reopening can be found on the County Map at <https://govstatus.egov.com/reopening-oregon>. As of June 1, Multnomah county is not yet approved for Phase One.

The Oregon Health Authority/ Health Licensing Office (OHA/HLO) and Board of Cosmetology oversee barbers, hair designers and nail technologists and the settings where services are provided. [OHA HLO has developed the Phase One Reopening Guidance for Personal Service Providers](#), which outlines the standards and practices that must be in place before services may resume. The guidance addresses: client (resident) screening, detailed operations protocols, Personal Protective Equipment (PPE), Cleaning and Disinfection.

**Additional DHS Guidance for Salons located inside a licensed long-term care facility.**

The purpose of this guidance is to inform nursing facilities and residential care and assisted living facilities of additional infection prevention and control requirements for

facilities that wish to resume salon services for residents. Extra precautions outlined in this document may not be in place at salons in the broader community, thus increasing potential exposure to Covid-19 to residents and staff who live and work in these facilities.

**Facilities who plan to re-open salon services must:**

- Verify that your county is green-lighted for Phase I.
- Meet with stylists/salon operators to develop an implementation plan based on the OHA/ HLO guidance and DHS protocols (see below).
- Outline any additional facility-specific policies that exceed the state guidance.
- Communicate the new standards and protocols with residents and families.

**Criteria for re-opening:**

- There are no residents or facility staff who have COVID-19.
- Salon services during Phase I will be limited to residents of the facility.
- During Phase One, one stylist is to be dedicated to the facility.
- Salon and stylists agree to follow additional protocols determined by the facility and set forth by Oregon Department of Human Services, Safety, Oversight and Quality (DHS/SOQ) that exceed OHA guidance.
- The facility will submit an attestation between the facility and stylists to DHS SOQ. The attestation will outline additional safety precautions.
- DHS SOQ will maintain a copy of the attestation.

**Additional Protocols for Long Term Care Facilities:**

- Stylists must agree to follow all OHA/HLO, Board of Cosmetology for Phase One Reopening in addition to city, county or other applicable state standards.
- Stylist will receive facility infection prevention orientation training and agree to attend ongoing in-service training as requested by the facility.
- Stylists agree to adhere to any facility or local public health COVID-19 testing policies and procedures.
- Stylists are required to follow the same visitor screening protocols as all staff in the facility including but not limited to completing screening questions, routine temperatures when entering the building.
- Stylists must agree to not work when they exhibit signs/symptoms of COVID 19.
- Stylists agree to wear medical grade face mask at all times and other PPE as required by the facility and OHA.
- Stylist will serve one resident at a time.
- Stylist agrees to assist with contact tracing reviews if necessary.

- Residents receiving services agree to wear masks for as applicable for their service session.

### **Resident Screening Prior to Providing Services:**

- Review educational [information about how COVID-19 is spread](#) from one person to another: namely, through coughing, sneezing, touching, or via objects touched by someone with the virus.
- Stylist and facility determine a plan on screening of residents before they receive salon or barber shop services to ensure they are free of Covid-19 symptoms, such as new or worsening cough, fever, shortness of breath or have been in close contact with anyone with those symptoms or anyone diagnosed with Covid-19 in the past 14 days.
- Reschedule the appointment if the screening indicates any of the symptoms or the resident has been in contact with someone diagnosed with Covid-19 until the symptoms have been resolved, and fever has resolved without medication for at least 72 hours, or at least 14 days after contact with a person sick with cough, fever, or diagnosed COVID-19.
- Record resident contact information, date and time of appointment and stylist for each resident. If there is a positive COVID-19 case associated with the facility, public health may need to have this information for a contact tracing investigation. Unless otherwise required, this information may be destroyed after 60 days from the appointment.
- If the salon has the responsibility of screening residents, consider using touchless infrared thermometers to check temperature of each resident who enters the salon.
- Explain to the resident who has a temperature above 100.3 degrees Fahrenheit that services cannot be provided, and the appointment will be rescheduled until at least 72 hours after fever and other symptoms have resolved without medication. If the resident must wait for assistance back to their room, ensure there is a space away from other residents where they can wait.

### **Salon Operations for nursing facilities, residential care or assisted living facilities:**

Stylists or salon operators are required:

- Prior to opening the stylist/salon operator should review training, educational materials (available at [healthoregon.org/coronavirus](http://healthoregon.org/coronavirus)), and reinforcement on proper sanitation, handwashing, cough and sneeze etiquette, and using other protective equipment and measures to all employees.
- The stylist must be screened each time they enter the facility. They must immediately leave the facility if they have Covid-19 symptoms (cough, fever,

shortness of breath etc.) and not return until at least 72 hours after fever and other symptoms have resolved without medication.

- Limit visits to only scheduled appointments. Limit the salon to only one stylist and resident for each appointment.
- Have residents wait outside of the salon ensuring six feet of physical distance between waiting area and interior of salon until the stylist is ready for their appointment.
- Post clear signs listing COVID-19 symptoms, asking facility employees and residents with symptoms to not come into the salon, and who to contact if they need assistance.
- Remove all unnecessary items such as magazines, newspapers, service menus, and any other unnecessary items such as paper products, snacks, and beverages.
- Review and implement [General Guidance for Employers](#), as applicable. To the extent possible, providers should, but are not required to:
  - Consider using plastic covers for cloth-covered seating because they cannot be properly cleaned and disinfected.
  - Consider discontinuing use of paper appointment books or cards and replace with electronic options.
  - Limit the exchange of cash, and wash hands thoroughly after each transaction. Credit/debit it/debit transactions or other electronic means of payment are preferred, using touch/swipe/no signature technology.

#### **Implement Personal Protective Measures:**

- Review and implement [Mask and Face Covering Guidance for Business, Transit and the Public](#).
- Drape each resident in a clean cape, if applicable, for the service. Businesses may consider using disposable capes for one-time use.
- Wear a clean smock with each client. Salons may consider using disposable smocks/gowns for one-time use.
- Stylist must wash hands with soapy, warm water, for a minimum of 20 seconds between each client service.
- Ensure that residents hands are washed with soapy, warm water, for a minimum of 20 seconds prior to receiving service.
- Wash hands after using the telephone, computer, cash register and/or credit card machine, and wipe these surfaces between each use.
- Ensure all sinks in the workplace have soap and paper towels available.
- Post handwashing signs in restrooms. To the extent possible, providers should, but are not required to:

- Wear medical grade masks when providing services that require close contact (within 6 feet), such as in the case of a haircut, massage or pedicure.
- Wear face shields in addition to a face covering for face-to-face services, such as mustache trims and brow waxing.
- Ensure that stylists use medical grade masks and face shields if provider is requiring their use for certain services.
- Allow clients wearing face coverings to remove the covering for certain services; for example, a client does not need to wear a face covering during some services, such as mustache or beard trims. Those face coverings can be temporarily removed. Wear disposable gloves when providing client services and change gloves between each client.
- Ask that residents have their hair washed prior to arriving for their appointment.
- Avoid face-to-face contact within six (6) feet of clients as much as possible.
- Change into clean clothes between clients if providing services that require extended close client contact, such as massage therapy.
- Change into clean clothes before leaving the business each day.

#### **Cleaning and Disinfection of Salon:**

- Providers are required to: Thoroughly clean and disinfect all areas of business prior to reopening after extended closure. Disinfect all surfaces, tools, and linens, even if they were cleaned before the salon was closed.
- Use disinfectants that are Environmental Protection Agency (EPA)-registered and labeled as bactericidal, viricidal and fungicidal. No product will be labeled for COVID-19 yet, but many will have human coronavirus efficacy either on the label or available on their website. The EPA has a list of disinfectant products that meet EPA criteria for use against the virus that causes COVID-19. If in doubt of the product's effectiveness, check the EPA website.
- Mix and change disinfectant for immersion of tools daily and replace sooner if it becomes contaminated throughout the workday. Disinfectant only works on a clean surface, so clean all surfaces and tools with hot soapy water, other appropriate cleaner or cleaning wipes (if using wipes, be sure to cover surface thoroughly) before disinfecting.
- Observe contact time on the label so disinfectant will work. Contact time refers to how long the disinfectant is visibly wet on the surface, allowing it to thoroughly destroy pathogens. Typical contact time for immersion/sprays is ten (10) minutes, for disinfectant wipes, time is two (2) to four (4) minutes.
- Clean and disinfect all workstation and treatment room surfaces, including countertops, cabinets and doorknobs, chairs, head rests and arm rests. Clean and

disinfect all reusable tools and store in airtight container. Clean and disinfect all appliances (including cords), shears, clippers, clipper guards, clippers, rollers, combs, brushes, rolling carts and any other items used to provide client services.

- Check to make sure all products at workstations, such as lotions, creams, waxes, scrubs, and any other similar supplies have always been in a closed container. If not, discard and replace. Remove and discard any products that could have been contaminated by unsanitary use and replace with new product. 5 OHA 2342F (5/17/2020)
- Clean and disinfect hard non-porous surfaces, glass, metal and plastic, including work areas, high-traffic areas, and commonly touched surfaces in both public and employee only areas of the business.
- Only use porous/soft surfaces (such as cardboard files, buffers, drill bits, etc.) once and then discard because they cannot be disinfected.
- Ensure that all linens, blankets, towels, drapes, and smocks are laundered in hot soapy water and dry completely at the warmest temperature allowed. Store in an airtight cabinet after each client use. Store all used/dirty linens in an airtight container.
- Clean and disinfect all linen hampers and trash containers and only use a container that can be closed and use with liners that can be removed and discarded.
- Clean and disinfect all retail areas at least daily, including products. Try to keep residents from touching products that they do not plan to purchase.
- Provide hand sanitizer and tissues for employees and residents, if available.
- If the salon has a restroom, ensure that ALL restroom surfaces including floors, sinks, and toilet bowls are cleaned and disinfected. Store paper products in a closed cabinet and provide hand soap. Place trashcan by the door. Remove anything that does not have to be in the restrooms.
- Clean and disinfect all bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests between each use. Wipe down all back-bar products and shelves. Discard and replace any products that have not been stored in a closed container prior to reopening after extended closure.
- Empty all wax pots and disinfect before refilling them with new wax prior to reopening after extended closure. Purchase new single-use applicators that can be disposed of in an airtight trash can. The airtight trash can must have a lid and be lined with a disposable plastic bag.
- Provide hand sanitizer at for stylists and residents.

Please submit salon reopening plan, attestation, and other information to SOQ at the following mail:

CBC.TEAM@dhsosha.state.or.us

**Additional resources:**

- [Signs you can post](#)
- [Mask and Face Covering Guidance for Business, Transit and the Public](#)
- [OHA Guidance for the General Public](#)
- [OHA General Guidance for Employers](#)